



CCE Primary School English Summer Program Most Asked Question and Answers

1. How can I request for a refund upon the cancellation of the program?

Refund requests must be sent to the organizers of the Summer Program, CCE, by e-mail cce@schoolofthenations.com.

2. What time should my child be dropped off and picked up?

Children must be dropped off between 8:30 a.m. – 9:00 a.m., and may only be picked up at 2:50 p.m.

3. What should I do if my child needs to be picked up before 2:50 p.m.?

Please inform the Program Coordinator by email cce@schoolofthenations.com at least 24 hours in advance

4. What happens if my child can only be picked up after 2:50 p.m.?

Please inform the Program Coordinator by telephone before 2:50 p.m.–late charges will apply.

5. What if my child cannot attend class due to illness?

Please call the Program Coordinator in the morning. If your child has a fever or any type of contagious illness/condition, please notify the Program Coordinator as soon as possible. This can help protect your child, other students and staff. Parents will not be reimbursed or credited make-up classes for the time their children are not in camp due to illness or any other reason.

6. What if my child is sick during school hours?

The Program Coordinator will call and ask parents to come and pick up the student. Students will not be allowed to return home alone when they are sick. Parents will not be reimbursed or credited make-up classes for the time their children are not in camp due to illness or any other reason.

7. What if my child has to leave before the dismissal time?

A note/email from parents stating the reason will be required and given to the Program Coordinator. Parents will not be reimbursed or credited make-up classes for the time their children are not in camp due to illness or any other reason.

8. What if my child required inclusive and special education needs?

We regret to inform that CCE is currently unable to accommodate children who have a physical or intellectual disability, as we do not have adequate resources to best respond to their needs. Registering a student who has a disability without any

indication of their needs, would inhibit staff from being able to provide the best and proper assistance for the student.

9. What happens if my child engages in unacceptable behavior?

In the case where a student engages in unacceptable behavior (such as bullying or vandalism), CCE will issue a verbal warning to the student and notify parents of the incident. If a second incident occurs, a written warning will be issued to parents, and they will be asked to sign this notice to acknowledge the occurrence of the incident. When a third incident takes place, it will result in suspension or expulsion at the discretion of the CCE administration. Disrespectful behavior will not be tolerated, as we encourage a peaceful and respectful learning environment between all members of our community– students, staff, and parents.

10. What does my child need to bring to school every day?

Students should bring the following items: stationery (notebook, pencils, eraser, ruler, and color pencils), water bottle, snacks, extra face masks and a small towel.

11. What is my child not allowed to bring to camp?

Toys, cards, gamers, and money– unless specified by the Program Coordinator.

12. What attire should my child wear?

Neat and comfortable casual wear is encouraged in order to allow students to perform activities with ease and flexibility. During sports activities, they should wear shorts or pants, socks, white-bottomed sneakers and bring a small towel.